Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**SAROJINI NAIDU COLLEGE FOR WOMEN**
Name of the head of the Institution	**Dr. Urmila Ukil**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03325592583**
Mobile no.	**9339491161**
Registered Email	**ukilurmila@gmail.com**
Alternate Email	**sarojinininaiducollege@gmail.com**
Address	**30, Jessore Road, Dum Dum**
City/Town	**Kolkata**
State/UT	**West Bengal**
Pincode	**700028**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Sudeshna Chatterjee**
Phone no/Alternate Phone no.	**03325291985**
Mobile no.	**9831418756**
Registered Email	**sudeshnasays@gmail.com**
Alternate Email	**sarojininaiducollege@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.sncwgs.ac.in/wp-content/uploads/2021/03/AQAR-2018-2019.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.sncwgs.ac.in/wp-content/uploads/2021/08/Academic_Calendar_20.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B++**	**81.90**	**2006**	**21-May-2006**	**20-May-2011**
2	**B**	**2.89**	**2016**	**19-Jan-2016**	**18-Jan-2021**

6. Date of Establishment of IQAC	**26-Aug-2009**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Relief work among cyclone Amphan affected people of	**06-Jun-2020** **01**	**150**

Hingalganj			
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
SAROJINI NAIDU COLLEGE FOR WOMEN	CELEBRATION OF NATIONAL MATHEMATICS DAY	WEST BENGAL STATE COUNCIL OF SCIENCE & TECHNOLOGY	2019 01	35000
SAROJINI NAIDU COLLEGE FOR WOMEN	DEVELOPMENT OF NON GOVERNMENT COLLEGES	HIGHER EDUCATION DEPARTMENT, GOVERNMENT OF WEST BENGAL	2019 365	4555000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- IQAC encouraged all departments to take up projects involving students to create research orientation among them.

- IQAC encouraged all departments to take up ICT enabled teaching-learning.

- IQAC encouraged various bodies and committees to take up locality based initiatives so as to help the local community.

- In the face of COVID'19 situation IQAC created a YouTube channel of the college SNCW_online to deliver messages about important days and events to the students,

parents and general public.

- IQAC encouraged all departments to arrange National and International Webinars.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To create at least three classrooms for each Honours department.	Construction of Six storied Post Graduate Humanities and Science Building has been going on and another floor of main building has been constructed.
To introduce Post Graduate courses in Psychology, upgrade the general courses in Food Nutrition, Molecular Biology and Computer Application to Honours program and introduce a B.B.A Honours program in Tourism, Aviation and Hospitality in collaboration with Avlon, a corporate organization.	Application of introduction of M.Sc in Psychology has been passed by the University and forwarded to the Higher Education Department, Govt. of West Bengal for their consent. Honours course of Food and Nutrition, Computer Science and B.B.A in Tourism, Aviation and Hospitality Management have been introduced.
To introduce General Core and Generic Elective courses in Environmental Science, Journalism and Physical Education.	General course and Generic Elective Courses in Environmental Science, Physical Education and Journalism have been introduced.
To upgrade the Certificate course in Karate Self-defence to diploma course.	Diploma courses on Judo and Self Defence; Karate and Self Defence and Muayhai and Self Defence have been introduced.
To create a central laboratory with sophisticated instruments to be used for all science departments.	Some instruments as central facility have been procured for science departments.
To upgrade the Student Management software compatible to various choices in CBCS structure and to acquire LMS software.	The Student Management Software has been modified to be compatible to the college academic portal to incorporate various choices of CBCS system. The IT infrastructure committee has started a process to enrol in GSUITE of Google.
To introduce a certificate course in Physiotherapy in collaboration with Shivananda Health Society for self-employment of women.	A certificate course in Physiotherapy has been introduced in collaboration with Shivananda Health Society and 17 students have enrolled for the same.
To build a second six-storied building for science departments.	The construction of the second six-storied building has started.
To create a new Pedolithological laboratory in the department of Geography.	The department of Geography has created a Pedolithological laboratory for specialized training of the students.

To increase the number of solar panels, so that the energy consumption from the traditional sources can be reduced.	Four new solar panels have been erected.

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Sarojini Naidu College for Women Governing Body	25-Aug-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**11-Mar-2020**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Management Information System 201920 • Admission Management: The entire admission process is online and merit based. The admission management is conducted by a third party vendor as per the requirements of the Government of West Bengal. • Students' Management: To cater to the demands of thenewly introduced Choice Based CreditSystem (CBCS) curriculum (implementedfrom 201819), the college developed a tailor made software (CLERK). This software uses SQL server based database with Security, Backup, Search and Export facilities. The various modules of the software are: o Enlistment of Streams, Subjects Papers o Management of Student Information Admission data o Section Roll Allotment and Daily Attendance o Management of Internal and University Examination o Management of Fees Structure • Accounts' Management: The accountsmanagement software deals with: o Day to day transactions o Billvouchermanagement o PF management o Grant fundmanagement o Reconciliation**

with bank o Balance sheet generation and soon. • Salary Management: The salaries of teaching and nonteachingstaff members in substantive posts arefully borne by the Government of WestBengal.The corresponding claimsfrom the college management, are generated by the 'pay roll' component of the accountsmanagement software in the college on a monthly basis. This claim is subsequently placed through the HRMS portal of theGovernment. • Library: The central library is managed in mostly automated mode, using KOHA for issuing and receiving books. The electronic catalogue based on KOHA, is accessible online on 24X7 basis. • Administrative RecordsManagement: The college collaborates with athird party vendor for maintaining differentadministrative data such as: o Keepingrecords and analysing the feedbacksfrom different stakeholders o Trackingacademic progression of the students o Maintaining different staff records and so on.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curricular aspects are the foundation of all Higher Education Institutions. The college has gradually expanded its domain by introducing PG courses, Career-Oriented Courses, relevant Diploma courses etc over the last few years. The college has successfully implemented the semester system, internal evaluation, online feeding of marks etc. and all UG/PG courses are running under Semester System as stipulated by WBSU. While revision and upgradation of the syllabi is done at the University level, the college has a mechanism for effective, documented curriculum delivery. The college plays vital role in curriculum designing as faculty members of some departments are members of Board of Studies actively engaged in syllabus revision, curriculum updating etc. All students start their journey with SNCW by undergoing an Orientation Programme, held on the first day of commencement of class, which paved the students' path to start their three year journey full of knowledge and enthusiasm. Timetable is prepared strictly in accordance with the guidelines of the University Curriculum and faculty load is maintained as per the University credits. At the commencement of each academic year, every faculty member provides the students with individual time plans and reading lists for each course which are displayed in the classrooms. Besides traditional lectures and seminars, infrastructure for the use of ICT in classrooms, like power point presentations, smart boards and audio-visual support are all available to make the delivery of the curriculum enabling and interesting for the students. Tutorials are held with mentoring and internal assessment is done transparently. The institution collects feedback from the students at the end

of every semester. Special attention is given to weak students especially belonging to SC/ST, OBC (non-creamy layer) and minorities through formal and informal Remedial Class taken from time to time. Special classes are arranged during vacation or off hours to compensate for the time lost in examination/evaluation. For overall quality enhancement, teachers are motivated to participate in seminar, workshop, conferences, refresher and orientation course etc. A rich central library with open access system is available along with departmental library facility.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	Two years Diploma Course on Judo and Self Defence Course	01/07/2019	730	YES	YES
Nil	Two years Diploma Course in Karate and Self Defense	01/07/2019	730	YES	YES
Nil	Two years Diploma Course in Muaythai and Self Defense	01/07/2019	730	YES	YES
certificate course in Ph ysiotherapy in collabora tion with Shivananda Health Society for self-employment of women	Nil	15/02/2020	40	YES	YES
Nil	O LEVEL/ GRADUATE DIPLOMA IN COMPUTER APPLICATION	01/08/2019	365	YES	YES
Nil	POST GRADUATE DIPLOMA IN SOFTWARE ENGINEERING	01/08/2019	730	YES	YES

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction

BBA	BBA Honours in Tourism, Aviation and Hospitality	24/05/2019
BA	Physical Education Generic Elective	24/05/2019
BA	Physical Education General Core	24/05/2019
BA	Journalism and Mass communication General	24/05/2019
BA	Education Honours	24/05/2019
BSc	Environmental Sc. General Core	24/05/2019
BSc	Food and Nutrition Honours	24/05/2019
BSc	Computer Application Honours	24/05/2019
BSc	Computer Sc Honours	24/05/2019
BSc	Physical Education General Core	24/05/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	BENGALI HONOURS	01/07/2019
BA	EDUCATION HONOURS	01/07/2019
BA	ENGLISH HONOURS	01/07/2019
BA	GEOGRAPHY HONOURS	01/07/2019
BA	HINDI HONOURS	01/07/2019
BA	HISTORY HONOURS	01/07/2019
BA	JOURNALISM AND MASS COMMUNICATION	01/07/2019
BA	PHILOSOPHY HONOURS	01/07/2019
BA	PHYSICAL EDUCATION HONOURS	01/07/2019
BA	POLITICAL SCIENCE HONOURS	01/07/2019
BA	SANSKRIT HONOURS	01/07/2019
BA	SOCIOLOGY HONOURS	01/07/2019
BSc	ANTHROPOLOGY HONOURS	01/07/2019
BSc	BOTANY HONOURS	01/07/2019
BSc	CHEMISTRY HONOURS	01/07/2019
BSc	COMPUTER APPLICATION HONOURS	01/07/2019
BSc	COMPUTER SCIENCE	01/07/2019

	HONOURS	
BSc	ECONOMICS HONOURS	01/07/2019
BSc	ENVIRONMENTAL SCIENCE	01/07/2019
BSc	FOOD NUTRITION HONOURS	01/07/2019
BSc	GEOGRAPHY HONOURS	01/07/2019
BSc	MATHEMATICS HONOURS	01/07/2019
BSc	MOLECULAR BIOLOGY	01/07/2019
BSc	PHYSICAL EDUCATION	01/07/2019
BSc	PHYSICS HONOURS	01/07/2019
BSc	PSYCHOLOGY HONOURS	01/07/2019
BSc	ZOOLOGY HONOURS	01/07/2019
BBA	BBA Honours in Tourism, Aviation and Hospitality	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	166	45

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
1. Certificate course in Judo and Self Defense	07/08/2019	50
2. Certificate Course in Karate and Self Defense	07/08/2019	50
3. Certificate Course in Muythai and Self Defense	07/08/2019	43
4. Diploma Course in Judo and Self Defense	07/08/2019	13
5. Diploma Course in Karate and Self Defense	07/08/2019	15
6. Diploma Course in Muythai and Self Defense	07/08/2019	8
7. Certificate Course in Physiotherapy	15/02/2020	15
8. Certificate course on CCC	01/11/2019	8
9. O LEVEL/ GRADUATE DIPLOMA IN COMPUTER APPLICATION	01/08/2019	7
10. POST GRADUATE DIPLOMA IN SOFTWARE ENGINEERING	01/08/2019	2
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	BENGALI - "BORNOPORICHOY" FIELD PROJECT ON PANDIT ISWAR CHANDRA VIDYASAGAR	80
BSc	ZOOLOGY - EXPLORING FLORAL AND FAUNAL DIVERSITY AT BUXA TIGER RESERVE, ALIPORE, WB	29
BSc	GEOGRAPHY - SOIL SURVEY AND GPS SURVEY OF PURILIA DISTRICT	65
BSc	GEOGRAPHY - EDUCATION VISIT FOR ENVIRONMENTAL IMPACT ASSESSMENT AT TUNA ORGANIC FARM	90
BSc	FOOD & NUTRITION - DIET SURVEY CONDUCTED IN SLUM AREA	6
BSc	ANTHROPOLOGY - SOCIAL CULTURAL AND ARCHAEOLOGICAL FIELD WORK	42
BSc	ANTHROPOLOGY - VILLAGE TALTORE OF BIRBHUM DISTRICT	29
BSc	BOTANY - ARCHEGONIATE AND ANGIOSPERMS FOUND IN HILLEY AREAS	10
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The feedback from different stakeholders were collected separately. Students feedback was collected through online and the questionnaire was separate. Online feedback was analysed real-time and also through outside agency. The academic aspects were discussed in the departmental meetings and some recommendations were submitted to the Academic Sub-committee and to the college authority. Feed back from parents were collected through online and in the departmental Parent-Teacher meetings and their opinions regarding syllabus,

teaching, fees structure etc were communicated to the Concerned Authority . As per parents suggestion monthly fees of the students have been slashed upto 50. Suggestions from parents about syllabus communicated to the corresponding BOS of the University through the Principal. Teachers feed back were analysed and discussed in the Teachers Council meetings and communicated to the college authority. The employers feed back were also collected and discussed in the Teachers Council and submitted to college authority for necessary action.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BA GENERAL	715	684	247
BA	HONOURS IN SOCIOLOGY	86	74	23
BA	HONOURS IN SANSKRIT	86	38	7
BA	HONOURS IN POLITICAL SCIENCE	86	81	22
BA	HONOURS IN PHILOSOPHY	86	63	23
BA	HONOURS IN HISTORY	86	131	53
BA	HONOURS IN HINDI	86	22	15
BA	HONOURS IN ENGLISH	100	507	119
BA	HONOURS IN EDUCATION	86	95	27
BA	HONOURS IN BENGALI	100	173	53

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1129	47	72	Nill	16

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using	ICT Tools and resources	Number of ICT enabled	Numberof smart classrooms	E-resources and techniques used

ICT (LMS, e-Resources)	available	Classrooms			
132	**132**	**22**	**8**	**3**	**15**

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[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution has students mentoring system which is inter departmental in 2019-2020. At the beginning of the session meetings were held between the departments to assign which department will mentor the students of another department. Accordingly, honours students are grouped and assigned to teachers of another department year wise. As the students taking GE course belong to some honours departments, they are assigned as mentees to teachers from other departments as well. The mentors usually assign a particular day within a stipulated period to visit their mentees with prior intimation. They are assigned a schedule time when, the mentees and mentors have elaborate discussions about the mentees' problem. Each mentee is given separate time for discussion. Teachers patiently hear to the problems faced by the mentees. The problems are varied in nature like academic, financial, psychological, health issues etc. Academic problems are attempted to be solved by mentor by listing the difficult topics according to mentees and informing the subject teachers about the topics, encouraging them to do library work. Mentors also list the books the students don't have. The list of books is sent to the department so that the department may purchased the books through college library. Our mentors also provide advice, suggestion and motivation to mentees who witnessed family problems or psychological problem. In case of psychological problem, the mentees are advised to seek psychological counselling from the faculties of the department of Psychology. The mentees suffering from various health problems are advised by mentors to seek help from College Health committee and also motivated to maintain hygiene within the campus. Academically brighter students are encouraged to browse e-resource and strengthen their referencing system while preparing a topic. However, all students are motivated to become empowered by employment with the help of Placement Cell. Finally, we believe "mentoring is a brain to pick, an ear to listen and a push in right direction.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2984	**136**	**1:22**

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
79	**56**	**3**	**20**	**41**

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	**DR. SHATARUPA DEY NEOGI**	**Assistant Professor**	**TEACHING EXCELLENCE AWARD 2019**
2019	**DR. DEBTUSI MISRA CHOUDHURY**	**Assistant Professor**	**GOPAL CHANDRA PAUL SMARAK GABESANA SOMMANONA NATIONAL AWARD 2019**
2019	**DR. SUKANYA SARKAR**	**Associate Professor**	**WORLD SOCIETY FOUNDATION- COUNCIL FOR EUROPEAN STUDIES GLOBAL DIGITAL FELLOWSHIP**

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	HONOURS GENERAL	Semester?II	28/12/2019	17/01/2020
BA	HONOURS GENERAL	Semester?I	28/12/2019	10/01/2020
MA	BENGALI	Semester?II	10/12/2020	23/12/2020
MA	BENGALI	Semester?IV	10/10/2020	16/10/2020
MA	BENGALI	Semester-III	23/12/2019	06/08/2020
MA	BENGALI	Semester-I	23/12/2019	06/08/2020
MA	ENGLISH	Semester-I	30/07/2019	20/11/2019
MA	ENGLISH	Semester-III	27/02/2019	15/09/2019
MA	ENGLISH	Semester-II	25/07/2019	08/01/2020
MA	ENGLISH	Semester-I	22/02/2019	12/08/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our college is affiliated to the West Bengal State University and follows the evaluation scheme designed by the University. During the Lockdown following Covid-19 Pandemic, Online Assignments were taken from the students. It is worth reporting that despite the several problems that some of the students faced with regard to WiFi or internet connection or not having Laptops, the submission of assignments was almost cent percent. The college adheres to the factor of student attendance in all assessments, which serves as an incentive for regularity and academic discipline. The specific methods of assessment varies from subject to subject according to the recommendations of the respective board of studies of the affiliating University but the methods include performances in regular assignments, class tests, seminar presentations, projects, viva etc. There is an online platform available for students where multiple choice tests are conducted module wise. The performance of the students are closely monitored by the departmental teachers and the marks awarded in continuous internal evaluation (assessment) are being shown on the marks transcript, along with the candidate's performance in end-semester examination to determine the grade and grade point in each respective course (paper).

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The CBCS system was introduced by the University from 2018-19 session. The State Government and the university declared the dates of commencement of the sessions and the date of commencement of the semester examinations. The college uploaded those information to the college website and prepared own academic calendar. Academic calendar for 2019-20 was prepared in two portions odd and even semester, the Odd Semester commencing in the month of July and the even semester commencing in the month of January. However, from March 16, 2020 the

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.sncwgs.ac.in/academics/course-outcome/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BNGA	BA	HONOURS IN BENGALI	57	49	86
ENGA	BA	HONOURS IN ENGLISH	34	31	91
GEOA	BA	HONOURS IN GEOGRAPHY	21	18	86
HINA	BA	HONOURS IN HINDI	5	4	80
HISA	BA	HONOURS IN HISTORY	27	24	89
PHIA	BA	HONOURS IN PHILOSOPHY	9	6	67
PLSA	BA	HONOURS IN POLITICAL SCIENCE	8	8	100
PSYA	BA	HONOURS IN PSYCHOLOGY	13	13	100
SANA	BA	HONOURS IN SANSKRIT	12	11	92
SOCA	BA	HONOURS IN SOCIOLOGY	10	6	75

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.sncwgs.ac.in/academics/student-satisfaction-survey/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	1095	Govt. of West Bengal DSTBT	3.1	2

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
PG Bengali workshop on Aranyak	Bengali	02/09/2019
International Seminar on Microbiology: State of the Art	Anthropology, Botany, Mol. Bio, Zoology	23/12/2019
Heritage Workshop	History	17/01/2020
Satabarse Jaliwanawalabag: Samabeto bedonar Udjapan	History	24/02/2020
Environmental Protection through Biodiversity Conservation	Zoology	05/06/2020
Prakritik Biporjoy Atimari O Bangla Sahitya	Bengali	17/06/2020
Jonmo Satabarse Satyajit: Sraddhay O Smarane Phire dyakha	Bengali	24/06/2020
Students Seminar on Teachers Day	All Departments of the college	05/09/2019
Bi-Centenary of Iswarchandra Vidyasagar	Bengali	26/09/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Alumni Association, Sarojini Naidu College for Women	SNCW Self-Help Group	Sarojini Naidu College for Women	SNCW Self-Help Group	Cottage Industry of Home made food and other products	16/07/2019
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
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3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded

NA		Nill	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	CHEMISTRY	1	00
International	ENGLISH	1	00
International	MATHEMATICS	3	00
International	GEOGRAPHY	1	00
International	ZOOLOGY	3	00
National	ZOOLOGY	1	00
National	POLITICAL SCIENCE	1	00
National	ENVIRONMENTAL SCIENCE	1	00
National	EDUCATION	2	00

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
HISTORY	6
ENGLISH	2
ECONOMICS	2
ZOOLOGY	1
ENVIRONMENTAL SCIENCE	1
COMPUTE SCIENCE	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Accessibility of children having access to Primary Schools with respect to Social and Religious Group: a case study in the District	Sweta Mondal (Economics)	The Research Journal of Social Sciences www.aensi.in/Index in Cosmos	2019	Nill	Sarojini Naidu College For Women	Nill

of North 24 Parganas, West Bengal, Vol 10 number 6 Pg No: 719-725						
"Correlation between serum PON1 Arylesterase activity and Rs 854573 PON1 A < G polymorphism with type2 Diabetes in an Eastern Indian Cohort." l: 7 (6)	Suranjana Haldar (Zoology)	American Journal of Biomedical and Life Science	2019	Nill	Sarojini Naidu College For WomenS arojini Naidu College For Women	Nill
Studies on formulation of a combination heat killed immunogen from diarrheagenic Escherichia coli and Vibrio cholerae in RITARD model.21(8-9):368-376. doi: 10.1016/j.micinf.2019.02.007. Epub 2019 Mar 7. PMID: 30853357.	Priyadarshini Mukherjee (Zoology)	Microbes Infect	2019	Nill	Sarojini Naidu College For Women	Nill
Anti-virulence activity of polyphenolic	Priyadarshini Mukherjee (Zoology)	Microb Pathog	2020	Nill	Sarojini Naidu College For Women	Nill

fraction isolated from Kombucha against Vibrio cholerae.140: 103927. doi: 10.1016/j.micpath.2019.103927. Epub 2019 Dec 14. ID:31846743.						
Share of Community Participation Component in Inequality of Primary Healthcare in West Bengal, India	Shatarupa Dey Neogi (Geography)	Khoj- An International Peer reviewed Journal of Geography	2020	Nill	Sarojini Naidu College For Women	Nill
Estimation of population mean in presence of random non response in two-stage cluster sampling, Vol-48, Issue-14, Pages: 3586-3608	Reba Maji (Mathematics)	Communications in Statistics-Theory and Methods	2019	Nill	Sarojini Naidu College For Women	Nill
Fixed point result in Menger spaces of p-cyclic ciric type contraction mappings, Volume 2019, Number 4,	KRISHNAPADA DAS (Mathematics)	International Journal of Advances in Mathematics	2019	Nill	Sarojini Naidu College For Women	Nill

Pages 53-65							
Common fixed point results for non-compatible weakly commuting mappings in probabilistic metric spaces using control functions, Vol 27, No. 3, Pages 629-643	KRISHNAPADA DAS (Mathematics)	Korean Journal of Mathematics	2019	Nill	Sarojini Naidu College For Women	Nill
"A Diasporic Reading Of Chitra Banerjee Divakaruni's Before We Visit The Goddess: A Disrupted Tale Delineating Multigenerational Disseminations" Vol. 7, issue 9, pp 2493-20	Debalina Sengupta (English)	Journal of Critical Reviews	2020	Nill	Sarojini Naidu College For Women	Nill
Cu(II) Complexes with N2O donor Schiff Bases Ligand Derived From Acetylacetine/Salicyldehyde and Different Kind of Diamines: A Broad	Dr. Chaitali Biswas (Chemistry)	Journal of Interdisciplinary Cycle Research	2020	Nill	Sarojini Naidu College For Women	Nill

Review. Volume XII, Issue III, March ,2020, Pages 1055-1073						

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Cu(II) Complexes with N2O donor Schiff Bases Ligand Derived From Acetylacetine/Salicyldehyde and Different Kind of Diamines: A Broad Review. Volume XII Issue III March 2020, Pages 1055-1073	Dr. Chaitali Biswas (Chemistry)	Journal of Interdisciplinary Cycle Research	2020	11	Nill	Sarojini Naidu College For Women
Common fixed point results for non-compatible weakly commuting mappings in probabilistic metric spaces using control functions, Vol 27, No. 3, Pages 629-643	Dr. Krishnapada Das (Mathematics)	Korean Journal of Mathematics	2019	7	Nill	Sarojini Naidu College For Women

Fixed point result in Menger spaces of p-cyclic ciric type contraction mappings, Volume 2019, Number 4, Pages 53-65	Dr. Krishnapada Das (Mathematics)	International Journal of Advances in Mathematics	2019	7	Nill	Sarojini Naidu College For Women
Assessment of the prevalence of polycystic ovary syndrome among the college students: A case-control study from Kolkata. 25(1): 28-32	Dr. Soma Aditya Bandyopadhyay (Zoology)	Journal of Mahatma Gandhi Institute of Medical Sciences	2020	5	2	Sarojini Naidu College For Women
Exception as the 'new' normal: Experiences during pandemic in India	Madhurilata Basu, (Political Science)	Asian Studies (Netaji Institute for Asian Studies)	2020	2	Nill	Sarojini Naidu College For Women
Share of Community Participation Component in Inequality of Primary Healthcare in West Bengal, India	Shatarupa Dey Neogi (Geography)	Khoj- An International Peer reviewed Journal of Geography	2020	1	Nill	Sarojini Naidu College For Women
Accessibility of children	Sweta Mondal (Economics)	The Research Journal of	2019	Nill	Nill	Sarojini Naidu College

having access to Primary Schools with respect to Social and Religious Group: a case study in the District of North 24 Parganas, West Bengal UGC APPROVED		Social Sciences www.aensi.in/Index in Cosmos Vol 10 number 6 Pg No: 719-725				For Women
Accessibility to rural primary schools: a case study of the District North 24 Parganas, West Bengal, India	Sweta Mondal (Economics)	Indian Journal of Economics and Development Vol 7 (6) Pg No:1-7	2019	Nill	Nill	Sarojini Naidu College For Women
Accessibility, A Determining Factor For School-Going Children: A Case-Study on Howrah and Hooghly Districts of West Bengal	Sweta Mondal (Economics)	Studies in Indian Place Names (UGC Care Journal) Vol-40-Issue-68 Pg No:110-130	2020	Nill	Nill	Sarojini Naidu College For Women
"A Diasporic Reading Of Chitra Banerjee Divakaruni's Before We Visit The Goddess: A Disrupted Tale Delin	Debalina Sengupta (English)	Journal of Critical Reviews	2020	Nill	Nill	Sarojini Naidu College For Women

eating Mul tigenerati onal Disse minations" Vol. 7, issue 9, pp 2493-24 96.2020					

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	9	2	Nill	Nill
Attended/Semi nars/Workshops	47	73	58	3

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Survey of the slum area adjacent to the college	NSS	4	12
Collecting donations for under privileged children	NSS and NGO Bandhu ek Asha	5	150
Poster campaign on Covid19 Surrounding the collegesurrou	NSS	2	16
on line awareness campaign on Covid19	NSS	2	15
Relief to the Amphan affected people of Hingalgung	Teachers Council, NSS and Kanaknagar S D Institution	4	150

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Survey of the slum area adjacent to the college	Certificate from Dum Dum Municipality	Dum Dum Municipality	12

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government

Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Mental Health and Hygene amid the Pandemic.	NSS UNIT OF SAROJINI NAIDU COLLEGE FOR WOMEN	Online Seminar on Importance of Mental Health and Hygene amid the Pandemic.	18	165
COVID-19 Awareness	NSS UNIT OF SAROJINI NAIDU COLLEGE FOR WOMEN	Online awarness programme on Covid-19	16	211
COVID-19 Safety Awareness	NSS AND NCC UNIT OF SAROJINI NAIDU COLLEGE FOR WOMEN	Poster Campaign	6	15
Fire Safety	NSS UNIT OF SAROJINI NAIDU COLLEGE FOR WOMEN	Fire Fighting Training	25	56
Heritage walk	DEPARTMENT OF HISTORY, SAROJINI NAIDU COLLEGE FOR WOMEN	Heritage walk	17	40
Fit India Campaign	NSS UNIT OF SAROJINI NAIDU COLLEGE FOR WOMEN	Fit India Campaign	9	15
Heritage Dum Dum	DEPARTMENT OF HISTORY, SAROJINI NAIDU COLLEGE FOR WOMEN	Heritage Workshop on Dum Dum	8	200
Environmental Awareness	NSS AND NCC UNIT OF SAROJINI NAIDU COLLEGE FOR WOMEN	Plastic Management and Personal Hygiene	16	30
Help to the unprivilaged	NSS UNIT OF SAROJINI NAIDU COLLEGE FOR WOMEN WITH BONDHU EK ASHA	Collecting donation for an NGO working for underprivileged children	12	150
Ban Mahatsav	NSS UNIT OF SAROJINI NAIDU COLLEGE FOR WOMEN	Tree Plantation	7	35
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Research Scholar Collaboration with NIT Durgapur	Dr. Debalina Sengupta (English)	SELF	1825
Research Scholar Collaboration with IIT (ISM) Dhanbad	Dr. Reba Maji (Mathematics)	SELF	1825
Research Scholar Collaboration with Central University of Gujarat	Stella Chitralekha Biswas (English)	SELF	1825
Research Scholar Collaboration with University of Calcutta	Suparna Bhattacharya (English)	SELF	1825
Research Scholar Collaboration with University of Calcutta	Rejina Kabir (Philosophy)	SELF	1825
Research Scholar Collaboration with Jadavpur University	Ankira Sanyal (Librarian)	SELF	1825
Research Scholar Collaboration with University of Calcutta	Dr. Shatarupa Neogi (Geography)	SELF	1825
Research Scholar Collaboration with Jadavpur University	Sahiber Rahman (Sociology)	SELF	1825
Research Scholar Collaboration with Jadavpur University	Sanghamitra Basu (Zoology)	SELF	1825
Research Scholar Collaboration with Presidency University	Sudipa Bag (English)	SELF	1825

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3.5.2 – Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Research Work	Research collaboration with HRI,All	Harish Chandra Research	01/07/2019	30/06/2020	Dr. Sankhasubhra Nag

| Research Work | Co-Principal Investigator in collaboration with West Bengal University of Animal and Fishery Sciences | West Bengal University of Animal and Fishery Sciences | 01/07/2019 | 30/06/2020 | Dr. Mala Bose (Zoology) |
| Research Work | Research guide for Ph.D. in Mathematics at Brainware University | Brainware University | 01/07/2019 | 30/06/2020 | Dr. Krishnapada Das (Mathematics) |

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
ACHARYA PRAFULLA CHANDRA COLLEGE	02/07/2019	Faculty exchange programme	12
DEROZIO MEMORIAL COLLEGE	04/07/2019	Faculty exchange programme	8
SHIVANANDA HEALTH SOCIETY	18/12/2019	Certificate Course in Physiotherapy	30
EAST CALCUTTA GIRLS COLLEGE, LAKE TOWN	15/07/2019	Faculty exchange programme	32

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
50.2	140.23

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
Seminar Halls	Newly Added
Classrooms with LCD facilities	Newly Added
Laboratories	Newly Added
Class rooms	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Partially	17.11.03.000	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	29875	866214	Nill	Nill	29875	866214
Reference Books	13624	1299321	Nill	Nill	13624	1299321
e-Books	3135809	Nill	Nill	Nill	3135809	Nill
Journals	16	155725	Nill	Nill	16	155725
e-Journals	6237	10232	Nill	Nill	6237	10232
Digital Database	1	16000	Nill	Nill	1	16000
CD & Video	24	Nill	Nill	Nill	24	Nill
Library Automation	1	16000	Nill	Nill	1	16000
Others(specify)	4	2952	Nill	Nill	4	2952

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Sonali Saha	CR circuit	Institutional Website (Learning Management System (LMS)	05/06/2020
Sonali Saha	Newton's Interpolation	Institutional Website (Learning Management System (LMS)	06/06/2020

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/	Others

								GBPS)	
Existing	102	4	3	32	2	5	85	7	0
Added	32	2	0	15	0	7	25	0	0
Total	134	6	3	47	2	12	110	7	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

300 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Sonali Saha	http://www.sncwgs.ac.in/guidelines/physics/virtual-lab-on-electricity-magnetism/
Sonali Saha	http://www.sncwgs.ac.in/guidelines/physics/computational-laboratory-using-python/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
52.38	92.07	85.48	138.96

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college actively engages both internal and outsourced resources for the maintenance of its infrastructure. There are twelve departments with one or more laboratories and one research laboratory for science teachers. The cleaning and maintenance of these laboratories are mostly outsourced. Several AMCs have been signed with various vendors with regards to this. Pest Control in the central library is done annually by an external agency. KOHA, the library management software, is maintained on a regular contractual basis. Physical maintenance of the books is done by the college staff. Cleaning of the play fields is done by external agency. Time to time renovation of the fields is mostly done by PWD. Regular AMCs are done for maintenance of LAN facilities, CCTV, Computers in the departments, laboratories, library, office and elsewhere. High Speed Internet facility is provided and maintained by BSNL. Software, including the Student and Staff Management Systems are under regular AMC. Cleaning of classrooms and offices is outsourced. The electrician of the college maintains the electric connections. ACs, Generator, Water Purifiers and Fire Extinguishers are maintained by external agencies. After March 20, regular maintenance of the infra structure is somewhat hindered as the college was closed by order of the State Govt. Again, the internet connections have been disrupted by the cyclone Amphan though efforts have been made to restore those as per as practicable. After March 20, regular sanitation of the college campus has been undertaken.

http://www.sncwgs.ac.in/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Full Free Ship and Half Freeship	43	44700
Financial Support from Other Sources			
a) National	Backward Class Stipend, Minority, Chief Minister Relief Fund, AUQAF, Kanyashree, Udaan, S.R. JINDAL, PRIYASBAND DEVI BIRLA	781	9075000
b)International	NIL	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personal Counselling and Mentoring	01/08/2019	250	Faculty of Different Departments
Yoga	01/08/2019	2	Faculty Department of Physical Education
Remedial Coaching	01/12/2019	7	Different Departments
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	NET/SET Coaching for Bengali	9	3	3	Nill
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal

Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
HDFC	1	1	Nill	43	14

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	2	B.SC.	PHYSICS	BARASAT COLLEGE, A.P. C COLLEGE (WBSU)	M.SC
2019	4	B.SC	CHEMISTRY	WBUTTEPA	B.ED
2019	29	B.A & B.SC	GEOGRAPHY	VARIOUS UNIVERSITY	M.SC, B.ED, PG DIPLOMA ON E NVIRONMENTAL AND SUSTAINABLE DEVELOPMENT, GNM NURSING, NURSING
2019	8	B.SC.	ZOOLOGY	WEST BENGAL STATE UNIVERSITY BIDHANNAGAR COLLEGE BARASAT GOVT. COLLEGE VISWA BHARATI UNIVERSITY PRESIDENCY UNIVERSITY SERAMPORE COLLEGE	M.SC
2019	4	B.SC	MATHEMATICS	WBUTTEPA	.B.ED
2019	4	B.SC	BOTANY	BIDHANNAGAR COLLEGE, WBSU, XAVIER INSTITUTE OF	M.SC

2019	3	B.SC.	COMPUTER APPLICATION	IEM (KOLKATA), RCC INSTITUTION OF INFORMATION TECHNOLOGY NARULA INSTITUTE OF TECHNOLOGY	MCA
2019	20	B.A, B.SC.	PSYCHOLOGY	WBSU	M.A, M.SC
2019	3	B.A	HISTORY	RABINDRA BHARATI UNIVERSITY NSOU WBSU	M.A

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SET	2

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
STUDENTS SEMINAR	INSTITUTION	60
SLOGAN WRITING COMPETITION	UNIVERSITY	10
INTER COLLEGE GAMES AND SPORTS CHAMPIONSHIP	STATE	6
INTER COLLEGE DRAMA COMPETITION	STATE	35

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

AS per the order of the government of West Bengal, like other government affiliated /sponsored colleges in the state the election of student Union is

also closed in our college. It was not possible to form a new student council as no official guidelines were issued. In this situation the principal has selected the students from each department of the college and with the help of a teacher representative has successfully organized the activities of the student parliament such as Freshers Welcome, Annual Function, Basanto Utsav, Saraswati Puja etc. In addition, the Principal has formed a team with the students and in collaboration with IQAC has organized some programs, such as blood donation camp on 21st September, 2019 some career counselling programs involving placement agencies and student seminar on the new curriculum of CBCS. These programs have been successful due to the spontaneous participation of the students. After the lockdown due to Covid'19, the students distributed groceries to the children residing in Dum Dum Cantonment area.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

1. An annual general meeting and two subsequent meetings were called by the alumni association to discuss about the proceedings of the association. 2. To encourage the entrepreneurship of the ex-students an exhibition from 2nd to 4th September, 2019 were held in the college seminar room where ex-students were given a chance to display their handicrafts. 3. Members of the self help group created by the college alumni association participated in the Sabala Mela organized by the Government of West Bengal 4. The association also contributed to the needs of needy students by donating a sum of Rs. 7580. 5. The alumni association stood by family of late Janaki Das (non-teaching staff) by donating a sum of Rs.5000. On addition as a token of gratitude for his contribution towards the college Mr. Harish (non-teaching staff) was also given a sum of Rs. 5000.

5.4.2 – No. of enrolled Alumni:

320

5.4.3 – Alumni contribution during the year (in Rupees) :

17580

5.4.4 – Meetings/activities organized by Alumni Association :

1. An annual general meeting and two subsequent meetings were called by the alumni association to discuss about the proceedings of the association. 2. To encourage the craftsmanship of the ex-students an exhibition from 2nd to 4th September, 2019 were held in the college seminar room where ex-students were given a chance to display their handicrafts. 3. Members of the selfhelp group created by the college alumni association participated in the Sabala Mela organized by the Government of West Bengal 4. The association also contributed to the needs of needy students by donating a sum of Rs. 7580. 5. The alumni association stood by family of late Janaki Das (non-teaching staff) by donating a sum of Rs.5000. On addition as a token of gratitude for his contribution towards the college Mr. Harish (non-teaching staff) was also given a sum of Rs. 5000.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The management of the college is primarily bestowed upon the Governing Body (GB) and the Internal Quality Assurance Cell (IQAC). Both the bodies function

in a democratic and participatory manner. The GB constitutes of the Principal, Representatives from the Government and University and elected representatives from Teaching, Non-Teaching staff members, and students of the college. The Principal is the de-facto Member-Secretary, and the President is also elected by the GB members. The GB mainly looks after the governance of the college and its jurisdiction runs over both academic and financial matters of the college. For this it is helped by two committees – The Academic Committee and the Finance committee. The Academic Committee constitutes of teaching members from various departments, representatives from IQAC and non-teaching staff members. It mainly looks after the academic environment and academic calendar of the college. The Finance Committee constitutes of teaching and non-teaching members from the Governing Body. It looks at the budget and other finance-related matters of the college. The GB proposes, discusses and decides upon issues in a congenial and democratic atmosphere. The IQAC comprises of the Principal, representatives from teaching staff members nominated by the Teachers' Council (TC), non-teaching staff members, student representative(s), alumni and experts in various fields. The main purpose of IQAC is to look after the quality parameters regarding academic, infrastructural including IT-related matters. It encourages the teachers to adopt student-friendly ways of teaching and evaluation, to excel in academics and proposes measures by which the infrastructure, environment, and administration of the college may be furthered. The IQAC takes regular feedback from all stakeholders and thereby plays a positive role in enhancing the academic atmosphere of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	Placement Cell Update The placement cell of the college is actively engaged in training students on employability skills so as to bridge the hiatus between academia and industry. The cell in co-ordination with the IQAC hosts a number of programmes to keep students abreast with job trends and offers. Students get placed in various sectors ranging from BPS to Healthcare every year.
Research and Development	An exclusive Research and Ethics Committee has been established to promote research environment in the campus by monitoring the research profile of faculty members of each and every department. The IQAC through the Research Committee of the college sensitize the faculty members to obtain research grants and publish research findings in peer reviewed and high impact factor journals. During this session, faculties from the Arts and Humanities section (Departments of Bengali, Geography, History, Philosophy) and faculties from the

	Science section (Departments of Zoology and Food Nutrition) were granted seed money ranging between Rs. 10,000-35,000/- for carrying out minor projects involving students after careful consideration of their research proposals by the RE cell of the college. Faculty members are also encouraged to present papers in conferences through incentives like travel reimbursement etc. Some of the faculty members are pursuing Ph.D under different universities of West Bengal.
Admission of Students	Admission of Students: The students in the college are admitted through an online portal. The details regarding admission procedure are published in the college website immediately after the publication of Class XII results. The students are required to register and apply online and fill the requisite fields. The payment is also made through various payment gateways, both online and offline. If their name appears in the merit list they are required to upload the requisite documents on the website and take admission by making the requisite payment. Post admission they appear for counseling and document verification process.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	Students enrolment with their choices of papers, in each semester under CBCS, are implemented through the academic management software CLERK. Their regular attendances are also recorded by the respective teachers through it.
Finance and Accounts	Monthly fees collection is administered by the software CLERK. Students are provided with fees challan issued from the college office prepared by this software. The collection against those challans are reconciled in automated way by this software basing upon the soft copy of the payment report communicated by the bank to the college. The pay-packets of the permanent staff members including State Aided College teachers are managed by the 3S Software, i.e. Finance Management software in the college and subsequently salary and other claim bills are prepared by the online HRMS portal of West Bengal Government and

	PFMS Govt. Of India. Other financial management and accounts maintenance of the college is performed by 3S Software.
Student Admission and Support	Students admission (from application, publication of merit lists up to the payment of admission fees) is fully automated by online portal managed by the third party vendor, according to the rule of Government of West Bengal framed for this academic year.
Examination	Semester examinations are conducted by the affiliating University, but marks of internal assessment under CBCS system are uploaded in the college Academic Portal and are recorded by the software CLERK.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	KRISHNAPADA DAS	RAICMHAS-2019	BRAINWARE UNIVERSITY	1000
2019	KRISHNAPADA DAS	ICAHMMSMM-2019	CALCUTTA MATHEMATICAL SOCIETY	1000
2020	ANKIRA SANYAL	LiNE-2019	DEPT OF LIBRARY AND INF. SCIENCE, UNIVERSITY OF KALYANI	1000
2020	ANKIRA SANYAL	NSSL 2020	DEPT OF LIBRARY AND INF. SCIENCE, JADAVPUR UNIVERSITY	1500
2020	SUPARNA SAHA BISWAS	TAIMLR 2020	ALLIAH UNIVERSITY	400
2020	SAYANI SENGUPTA	TAIMLR 2020	ALLIAH UNIVERSITY	400
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

| 2019 | Workshop on Academic and Admini strative audit | Nill | 03/12/2019 | 03/12/2019 | 61 | Nill |
| 2020 | Nill | Staff De velopment Program in collaborat ion with Hiralal Majumdar Memorial College for women | 22/02/2020 | 29/02/2020 | Nill | 57 |

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FACULTY DEVELOPMENT PROGRAMME	1	12/05/2020	16/05/2020	05
FACULTY DEVELOPMENT PROGRAMME	1	11/05/2020	15/05/2020	05
SHORT TERM COURSE	1	12/06/2020	24/06/2020	13
SHORT TERM COURSE	1	02/06/2020	08/06/2020	07
SHORT TERM COURSE	1	15/05/2020	21/05/2020	07
SHORT TERM COURSE	1	11/02/2020	17/02/2020	07
SHORT TERM COURSE	1	12/09/2019	18/09/2019	07
SHORT TERM COURSE	1	19/02/2019	25/02/2019	07
REFRESHER COURSE	2	03/02/2020	16/02/2020	14
ORIENTATION PROGRAMME	1	24/10/2019	13/11/2019	21

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching	Non-teaching

Permanent	Full Time	Permanent	Full Time
80	20	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Accidental insurance during excursion upto Rs. 1,00,000	Accidental insurance during excursion upto Rs. 1,00,000	Full and Half free ship and Fund from Alumni Association

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

INTERNAL AUDIT : Our Institution regularly conducts Internal and External Financial Audits. Internal Audit is done by the Accountant and Cashier of the college under the supervision of the Bursar and the Principal of the College. After the completion of the Internal Audit initial report is generally submitted to the Finance Committee and to the IQAC. Due to COVID pandemic, we were unable to complete Internal Audit for the Financial Year 2019-2020. We are working on it and trying to complete it within a very short period. EXTERNAL AUDIT : The External Audit of the College is generally carried out by the Audit Firms appointed by the Education Directorate, College Audit Cell, Government of West Bengal. Last Audit carried out by the appointed agency M/S Agarwala Suraj Associates. They have done External Audit of the College upto 2018-2019 Financial Year. As there is no notification from the Government about the Auditors we are unable to complete the External Audit beyond the Financial Year 2018-2019.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
S.R.JINDAL, PRIYAMBADA DEVI BIRLA,, UDAAN, P.C.CHANDRA	163000	SCHOLARSHIP, LIBRARY
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6.4.3 – Total corpus fund generated

12541743.21

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The Parent-Teacher Association organized a programme on Thalassemia Awareness on 12 March, 2020 along with the NSS and the SNCW Health Committee at Sarojini Naidu College for Women, Kolkata in collaboration with Nagerbazar Bandhab Welfare Society in association with SSKM Hospital, Kolkata. There was active participation by the college students and their supportive parents who made the event a grand success. In this awareness programme Thalassemia carrier tests of

the college students were done free of cost. A celebrated social activist Mr D. Ashis along with many others graced the occasion. Due to COVID19 situation physical classes were discontinued in the college, the PTA took initiative to spread awareness among the parents and their wards about safety measures to be taken. The PTA urged the teachers to take online classes and to boost up the morals of the students by counselling over phone.

6.5.3 – Development programmes for support staff (at least three)

1.Support staff were encouraged to participate in computer training organized by the college in collaboration with the Institute of Engineers. 2. Three Days Staff Development program was organized in collaboration with Hiralal Majumdar Memorial College for Women. 3. Support Staff were encouraged to attend the training programs held by the Govt. of West Bengal and Govt. of India. (a) Sri Ratan Nandy attended a Training Program of HED Portal, Dept. of Higher Education, Govt. of West Bengal on 12.02.2020. (b) Sri Ratan Nandy attended a EAT module Workshop on 26.12.2019 27.12.2019. (c) Sri Ratan Nandy attended a Income Tax rules Calculations and e-filling on 08.01.2020. (d) Sri Ratan Nandy attended a GPF rules on 24.01.2020. (e) Sri Ratan Nandy attended a Public procurement, e-procurement, e-tendering and GEM on 11.02.2020. (f) Sri Ratan Nandy attended a GEM GST-TDS on 13.03.2020.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Regular arrangement of State/National and International level Seminars and Conferences 2. Introduction of New Programs and Courses for augmenting academic infrastructure 3. Encouragement to students for regular participation in physical exercises and inter institutional sports, cultural and other extra-curricular activities 4. Introduction of New value added courses 5. Initiative for collaborative activities and MOU with other Institutions. 6. Encouragement to the faculty members for Regular Research Works and for participation of Seminars, Workshops and Symposiums

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Ban Mahatsav	17/07/2019	01/07/2019	30/06/2020	35
2019	Help to the unprivilaged	20/09/2019	01/07/2019	30/06/2020	150
2019	Plastic Management and Personal Hygiene	09/12/2019	01/07/2019	30/06/2020	30
2020	Heritage Dum Dum	17/01/2020	01/07/2019	30/06/2020	200
2020	Fit India Campaign	18/01/2020	01/07/2019	30/06/2020	15

2020	Heritage walk	23/01/2020	01/07/2019	30/06/2020	40
2020	Fire Safety	12/02/2020	01/07/2019	30/06/2020	56
2020	COVID-19 Safety Awareness	16/03/2020	01/07/2019	30/06/2020	15
2020	COVID-19 Awareness	24/04/2020	01/07/2019	30/06/2020	211
2020	Mental Health and Hygene amid the Pandemic.	25/04/2020	01/07/2019	30/06/2020	165

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Womens day celebration and seminar on women empowerment	13/03/2020	13/03/2020	100	20

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Keeping in mind the main target of National Energy Policy (2006) of India, our college is presently using solar panels in order to minimize overconsumption of fossil fuel/ non renewable resources. The solar panels have been installed on the roof of the new building of our college. We have already reduced huge amount of Carbon dioxide emission by replacing incandescent lamps with LED bulbs from previous year and it continues till date. The energy consumption of 443 incandescent lamps for 1 year (~300 days open) at a rate of 5 hrs per day is 39,900 KW which is 39,900 unit. Energy consumed by 100 LED bulbs for 1 year at the rate of 5 hrs per day is 3000 kW which is 3000 units. So, introducing LED bulb by replacing incandescent lamps, we have saved (39,900- 3000) 36900 unit of power consumption per year. As 0.538 kg coal is required to produce 1 unit of electricity. Hence for 36,900 units 19852.2 kg coal is required. 1 kg coal emits 2.86 kg of Carbon dioxide. Therefore, 19852.2 kg coal emits 56777.3 kg Carbon dioxide. B) Installation of Solar Panel 3000 KW solar panel is installed which produce an average (3.5x3) 10.5 unit power per day. So this small unit is producing an average of 3832 unit power per year without use of non-renewable energy source like coal etc and saving our environment from Carbon dioxide emission by 10961 kg during production of thermal power.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries

Ramp/Rails	Yes	Nill
Rest Rooms	Yes	Nill
Physical facilities	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	2	2	13/07/2019	01	Survey of surrounding slum area	Health and Academic issues	16
2020	1	1	16/03/2020	2	COVID-19 awareness camp	Safety practice	15

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Students	01/06/2019	The College authority is strictly against the practice of ragging in any form and no student will be allowed to indulge in any such practice within the college premises including the hostel. The College has an anti-ragging cell to address all related issues Students must be well mannered and polite in their behavior. They are to be regular and punctual in their attendance. Students must observe following rules of discipline They must observe silence in classrooms, corridors and examination halls. The use of mobile phones in the college building is strictly prohibited. Any use of unfair means during examinations will be severely punished Students must help to

			keep the college clean Students should not loiter outside college gates during college hours Students not attending 75 of classes will not be allowed to seat for Tests arranged by the College authorities Students must be dressed in accordance with the set values of Indian tradition and culture The College authority may take any kind of disciplinary action against any student violating the above codes Students will not be allowed to have entry in College campus without Identity Card. The dates on which the library is kept open in the summer recess are notified before the recess The library remains closed during the period of stock clearing
Code of Conduct for Faculty	01/06/2019		Code of conduct for teaching staff Introduction: We know that our people make us an institute like no other. It's your values, action and passion that make the difference. That's why we have a Code of Conduct. We expect the highest standards of social, Professional and ethical conduct, and believe all our staff deserves a fair workplace, and treatment with the utmost dignity and respect. This Code of Professional Conduct for Teaching staff applies to all faculty i.e. Permanent Teacher, Librarian, Core contract and visiting faculty. Code of Conduct: 1. Teaching staff should be caring, fair and committed to the best interests of the

pupils/students, entrusted to their care, and eager to motivate, inspire and celebrate effort and success. 2. Teaching staff should be committed to equality of the students irrespective of their class, family, income group, merit etc. They should act with honesty and integrity in all aspects of their work. They should Respect the privacy of others and the confidentiality of information gained in the course of teaching. They should avoid conflict between their professional work and private interests. 3. Teaching staff should report institution on time every day and follow the time table for their work. They shall perform their academic duties and work related to examinations as assigned by the authority. They shall not misuse the facilities of the College. 4. They should prepare plan at the starting of the semester and its execution is observed. They should abide by the deadlines and submit correct information with knowledge of competent authority as and when required by University/ Joint Director/ any other body 5. They should play role of mentor with assigned mentee and Complete evaluation process of students and timely upload it on university portal. 6. Teacher shall undertake teaching assignments as per decision taken in department meeting as per consent of all staff members and Head of the

			department. 7. They shall extend utmost courtesy and attention to all persons with whom he/she has to deal in the sphere of his/her duties. He/she shall strive hard to promote the interest of the College, as the case may be. 8. They shall not absent himself/herself from his/her duties, without his first having obtained the permission of the Competent Authority. In case it is not possible for the employee to obtain such permission owing to circumstances or reasons beyond his control, he/she shall intimate to Competent authority within 3 days from the first date of absence 9. Teachers and Librarian shall make use of all ICT infrastructure built in the institution as per topic/concept/subject of discussion or service given. They shall help, guide, encourage and assist students to ensure that the learning experience is effective and successful. 10. Teaching staffs are encouraged to do their orientation programme and Refresher course in time and write subject reference books. Also, they are encouraged to publish their original research findings in reputed Journals and present papers in conferences/symposiums/seminars. Teachers are encouraged to take up Research projects provided they refrain from plagiarism. The booklet on code of conduct is attached to the Self Appraisal Report of the Faculty members.
	Code of Conduct for	01/06/2019	Booklet is published

Non- Teaching Staff	**and handed over to the Non-teaching Staff before the commencement of the Academic Year. In case of any breach of conduct the matter is taken up by the Governing Body or Internal Complaints Committee as the case may be and suitable measures are taken.**

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Ban Mahatsav (Tree Plantation Day)	**17/07/2019**	**17/07/2019**	**35**
Independence Day celebration	**15/08/2019**	**15/08/2019**	**71**
Teachers Day celebration	**05/09/2019**	**05/09/2019**	**384**
Plastic Management and Personal Hygiene	**09/12/2019**	**09/12/2019**	**30**
Fit India Campaign	**18/01/2020**	**18/01/2020**	**15**
Republic Day celebration	**26/01/2020**	**26/01/2020**	**63**
Thalassemia awareness programme	**12/03/2020**	**12/03/2020**	**108**

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

* **Green Auditing for waste management, water management and energy management and evaluation of carbon footprint has been conducted during 2019-2020 session.**

* **Vermicomposting Vermicomposting process is performed in the college campus to minimize the generation of solid waste. Fruit and vegetable wastes generated from Department of Food and Nutrition, canteen kitchen and Hostel are used as raw materials. In this context a vermicompost pit has been constructed in the college campus and composting is performed in a regular basis.**

* **Eco Club Formation The main aim of the college is to maintain the natural environment and cleanliness in and around the college campus and to declare the college campus as a plastic free green zone. To fulfil these objectives, Eco Club has been formed to educate students to create awareness on environmental protection to maintain the campus clean and green.**

* **Installation of solar panel Keeping in mind the main target of National Energy Policy (2006) of India, our college is presently using four solar panels in order to minimize overconsumption of fossil fuel/ non renewable resources. The solar panels have been installed on the roof of the new building of our college.**

* **Plantation by reusing plastic bottles Every year tree plantation programme is organized by the College Authority in which every First Year Undergraduate**

Students participate with complete enthusiasm. The concept of plantation has been combined with the reuse of plastic bottles. The used up plastic bottles can be reused as planters in a creative way. All these students use a plenty of innovative ways to decorate planters and grow plants. The plastic bottles are partially filled up with soil after cutting into different shapes and plantation is done by them. With the help of these plants, vertical gardens are made in the college campus every year during winter season.

* Seminar A seminar was conducted on June 25, 2019 for the better management of the college campus and management of solid waste generated. Dr. Susanta Poddar (Head, ESH, Pepsico) was invited as a resource person. He supervised the ongoing Green Audit programme of the college campus and contributed his valuable suggestions and opinions to the Green Audit team. Interruption of the Green audit programme during Lockdown due to COVID 19 pandemic (March 21, 2020 to May, 2020) and Amphan The continuous monitoring of the college campus as a part of green audit was interrupted for a considerable time period during lockdown. Moreover, the devastating cyclone AMPHAN (date of occurrence: May 20, 2020) caused extensive damage in the college campus. Maximum trees were ripped from the ground that significantly reduced the green cover of the college campus. Majority of the solar panels was also destroyed during amphan.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I 1.Title of the Practice: Journey towards Women Empowerment 2. Goal: Sarojini Naidu College for Women is situated in a semi urban area where a major section of the students come from a financially weaker section. During studies they face some financial difficulties which are addressed by the college. However, once, they pass out from the college, they face the real world which challenges them in every step of their life. 3. Context:In order to help these students to be eligible to face the world, the college has taken several steps. Students of the college are encouraged to undertake various certificate and diploma courses, so that they may become physically strong and their confidence to take on life is also boosted. 4. The Practice: The College initiated following diploma and certificate courses:s • Self Defence: The students are encouraged to learn to defend themselves and other women from predators by taking up diploma and certificate courses in (i) Judo and Self-defence, (ii) Karate and self-defence and (iii) Myuithai and self-defence. Moreover, by learning these techniques, they are empowered to be able to be employed in various security agencies, Police Force, Military etc. • Computer Training: Students of the college are encouraged to be computer proficient by enrolling in several certificate courses offered by the Sarojini Naidu College Computer Centre run by the college in collaboration with Indian Institute of Engineers. • Physiotherapy: The certificate course in Physiotherapy is undertaken by the college in collaboration with Shivananda Health Society. Women up to thirty years of age are eligible to undertake this course. They are trained in a way, so that they can be self-dependent. • NCC Training: This training brings about discipline and a sense of companionship among the students. This training also help them avail job opportunities in Police force and army. • Training in Games: Training program in games like KHO KHO, Kabaddi , Badminton, Yoga etc. were also organised by the college. • Drama Work Shop: Both Bengali and English PG students have taken part in workshops organized by the concerned departments. 5. Evidence of Success:In 2019-20 a few hundred students have taken up these courses. There have been some other value added course which gave them training in life skill. Two of our students have been selected for taking part in the Republic Day March Past in Delhi. Our college has organized the inter-college Yoga competition as part of the inter-college tournament organized by the West Bengal State University and won the Runners Up prize in Kabaddi. Students of Bengali Department have won the first prize in

Inter-college Drama Competition organized by the Drama Club, Vivekananda College for their portrayal of drama "Aranyok". Three students of our college participated in Recitation Competition organized by Alipore Zoo on the occasion of Zoo Festival and one student was enlisted for special mention. 6. Problems Encountered and Resources Required: These extra -curricular activities need considerable time from the students and financial resources from the institution. Under CBCS system, classes are held on time bound basis and internal examinations for each paper is held within this limited period. Therefore, continuing the training classes is being very difficult for the studentsas well as the faculty members supervising these trainings due to their heavy class load. However, the training classes are held in such a way that they do not hinder regular classes of the curriculum. Holding workshops for the PG students also have some financial involvement. Best Practice 2 1. Title of the Practice: Creating Social Awareness among the Students 2.Goal: In its focus on the all -round development of the students, the College adopts a need- based approach, that will deliver a comprehensive and balanced education. The aim of this practice is to create consciousness among students about their role in society as agents of social change. 3. Context: Sarojini Naidu College for Women is a Government Sponsored institution. Which means that most of the expenditure for running of the institution comes from the Government exchequer, namely, from the taxes of the people. Thus, it is the duty of all the members of the college community to give back something to the society. 4. The Practice: With the above mentioned focus, the college has undertaken some programs: • To commemorate birth anniversaries of the visionaries of our country such as Pandit Iswarchandra Vidyasagar, Swami Vivekananda, Rabindranath Tagore, B.R. Ambedkar and Sm Sarojini Naidu in whose name the college is established. Students are encouraged to go through their writings and spread their messages to others. All of these leaders of our country have dedicated their lives for our country, by observing their birth days, students are inspired to do something for others. • National and International days are observed, such as Independence Day, Republic Day, International Mother Language Day, International Women's Day etc. These programs are organised in such a way that students become aware about the rich cultural heritage of our country and to spread the sense of patriotism and secularism among them. International mother language Day is observed so that the students become aware of the diversity of our motherland with a rich cultural heritage. International Women's Day is observed so that the students, who are women themselves become aware of Women's rights and equality. Hiroshima Day is observed online to make the students aware of the massacre of Hiroshima and Nagasaki and to encourage them to lend their voice for world peace. • World Environment Day is observed on 5th June through a webinar organized by the Department of Zoology. Students are encouraged to take part in improving the Green environment of their locality. Again, saplings are planted within the college campus during "Aranya Saptaha" i.e. July 14th to 21st, 2019, to make the campus more green. • NSS volunteers have taken part in COVID'19 awareness program, as well as helping under privileged children, awareness program on plastic management etc. 5. Evidence of Success: Each year, more and more students participate in the programs and some of them perform in cultural program, whereas some discuss about the significance of the occasion. Some of the students created posters and published them on line, so that even students from other colleges may be encouraged to be socially responsible. The students planted saplings in their homes and sent pictures of those. 6. Problems Encountered and Resources Required: In the CBCS system of teaching-learning, the number of weeks for effective teaching are limited with internal examinations in between. Moreover, due to the closure of the college from mid-March, the trainings in physical mode was halted. However, the trainers shifted to online mode. Again it is difficult for such activities which require physical proximity, like the self-defence courses could not be continued properly. Again, each activity involves

some financial commitment which is bourne by the college.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.sncwgs.ac.in/profile/best-practice/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Sarojini Naidu College for Women has been established on 14th August, 1956 by the initiative of the then Chief Minister of West Bengal Dr. Bidhan Chandra Roy, to rehabilitate the women refugees of erstwhile East Pakistan. Keeping the tradition of distinctiveness, the college has been taking initiative to bring more and more no of girls under the aegis of higher education and consistently diversifying the teaching-learning process. Not only that, the IQAC has encouraged all the members of the college to participate in various activities for social awareness and welfare programs. The college revealed its concern for society at large during the COVID'19 situation as also the time of natural calamity. On behalf of Sarojini Naidu College for Women, relief was provided to the people affected by the Super-Cyclone Amphan in the Rupmari Gram-Panchayat area of Hingalgang in the district of North 24 Parganas. On 6th June, 2020, Dr Krishnapada Das and Professor Prantik Hansda of the Department Of Mathematics and Professor Azizul Biswas of the Department of History went to the cyclone-affected areas to distribute relief to 320 families of the Rupmari Gram-Panchayat. Two masks were distributed to each family to increase awareness about the necessity of adequate protection during the pandemic. Students also participated in preparation of the relief materials. Teaching members of the college donated one day's salary to the West Bengal State Emergency Relief Fund for Covid relief and an amount of Rs. 50,000/ was donated to the PM Cares Fund on in May 2020.

Provide the weblink of the institution

http://www.sncwgs.ac.in/profile/academic-distinctiveness/

8.Future Plans of Actions for Next Academic Year

• To improve the ICT enabling ability of the teaching and non-teaching staff. • To arrange Faculty and Non-teaching staff development program in collaboration with other colleges. • To increase the number of classrooms and laboratories so as to cater for a greater number of students. • To introduce M.Sc in Psychology. • To introduce on-line portal for student management system, in view of the pandemic situation. • To organize awareness program for preventing COVID'19. • To enrol into the Google Workspace for institutional membership. • To enrol all faculty members in G-suite and train them to use it. • To hold online classes and online internal examination for all students. • To organise national and international webinars on quality related issues. • To improve collaborative programs with the colleges who have MOU with us. • To organize online training and placement programs with different agencies. • To introduce Certificate Course in Yoga in collaboration with Shivananda Health Society.